FOR YOUR INFORMATION

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Issue   16-39   **Date: 11/16/16**

CWS/CMS 7.5 CODE DROP SUMMARY

This is to advise staff that the CWS/CMS Code Drop 7.5 will take place on November 19, 2016. There will be several changes to CWS/CMS, the highlights of which are outlined below along with links to training materials.

[Senate Bill (SB) 1013](#) amends Welfare and Institutions Code [(WIC) 16519.5](#) to require the implementation of a unified approval process to replace the existing multiple processes for licensing foster family homes, approving relatives and non-relative extended family members (NREFMs) as foster care providers, and approving adoptive families. This new process is called Resource Family Approval (RFA). The Resource Family Approval (RFA) process is a unified, family friendly and child-centered approach for approving relative, foster, and adoptive caregivers. RFA is designed to ensure children are placed with families that can provide lifelong connections by determining permanency approval up front, to eliminate duplication of home/caregiver assessments, and to increase efficiency of the home approval process. RFA is due to be implemented in all California counties by January 1, 2017. Pursuant to SB 1013, the state is required to provide an analysis of various data indicators related to the length of time to permanency, child safety factors, and placement stability. In order to accurately track such data on RFA families and children, the CWS/CMS system is adding two (2) facility type identifiers for Resource Family Homes (RFH) -- one for county homes, and the second for Foster Family Agencies (FFAs) who approve their own Resource Family Homes – along with a third type for Short Term Residential Therapeutic Programs (STRTP).

Changes Related to the Placement Notebook   [Training Materials](#)

Three (3) new Placement Facility Types have been added to the Placement Facility Type code table:
- **Foster Family Agency Certified Resource Family Home (FFACRFH)** – Modeled after Foster Family Agency Certified homes (FFACH), these county homes must be associated with an FFA.
- **Resource Family Home (RFH)** -- With some exceptions, Resource Family Homes are modeled after Foster Family Homes in CWS/CMS 7.5.
- **Short Term Residential Therapeutic Program (STRTP**) – California's ongoing Continuum of Care Reform effort will phase out traditional group homes as a foster care placement and transition to these placements, which are intended to provide short-term, high quality, intensive interventions.

Changes Related to Search Results/Dialog and Placement Home Move Dialog:

New Search dialogs for Foster Family Agency Certified Resource Family Homes (FFACRFH), Resource Family Homes (RFH), and Short Term Residential Therapeutic Programs (STRTP) have been added in Client Services. The search functionality for FFACRFH homes works the same as the Foster Family Agency Certified Homes. Similarly, the Resource Family Home (RFA) search functionality will now mirror that of Foster Family Home searches, and the Short Term Residential Therapeutic Program (STRTP) search functionality will now mirror that of Group Homes.

 Placement Home Move dialog
- Added the ability to move a RFH (RFA Approved or RFA Probationary) to a new address.
- When moving a RFH, the original home's License Status is set to RFA Discontinued.
- Can be used to change a County Licensed FFH to a RFH.
- When changing a FFH to RFH it will close out the FFH with Licensee Initiated Closure and create the new home as RFH.

Online Merge

Users can merge Resource Family Homes, Foster Family Agency Certified Resource Family Homes and Short Term Residential Therapeutic Programs with a County of Location that is outside of their county if they have update capabilities for the home. However, the two homes being merged must both have the same County of Location. All merge rules still apply.

New Error Messages
The Resource Family Home License Number must be unique for RFHs across all counties. If it is not, at save to the database users will receive the error, "<Placement Home> has the same license number as another Resource Family Home. If two homes have the same license number, only one can have an active license status. Change either the license number or status." Users with proper authority must change either the license number or status to resolve the error.

Ability to Update Diagnosed Disabilities in Closed Cases   **Training Materials**

Currently in the CWS/CMS system, when a case is closed and it has not yet been recorded whether or not the child has a diagnosed disability, these fields in the Health notebook are not available to update. In order to comply with the Diagnosed Disability Adoption and Foster Care Analysis and Reporting System (AFCARS) requirement, the Case has to be reopened in order to update the required fields in the Health notebook. This requires multiple steps from staff. Users with the 'Closed Case/Referral Update privilege now have the ability to modify the Health notebook in a closed Case or Referral. A new HEP document still cannot be created on a closed Case or Referral.

Changes to the Hearing Notebook
The '366.32 NMD Review' Hearing Type has been replaced with the correct Hearing Type of '366.31 NMD Review'. The Caseload Court Calendar and Master Court Reports have changed to include the updated Hearing Type of '366.31 NMD Review' in the list of upcoming hearing dates, and to include the '366.31 NMD Review' Hearing Type when populating data in the 'Initial NMD Review' field of the 'LEGAL HISTORY' section.

New AB 12 Aid Codes   **Training Materials**
New Aid Codes for Assembly Bill 12 (AB12) are added per County Fiscal Letter (CFL) No. 11/12-32 (The codes are: '43' AFDC-FC Non-Federal, and '49' AFDC-FC Federal). The Approved Relative Caregiver (ARC) Funding Option Program, effective January 1, 2015, makes the amount paid to an ARC for the care and supervision of a child who is under the jurisdiction of the juvenile court, and who is ineligible for AFDC-FC, equal to the basic amount paid on behalf of a child who is under the jurisdiction of the juvenile court, and is eligible for AFDC-FC. The new aid codes 2P, 2R, 2S, 2T, and 2U are to be used to identify children and youth participating in the ARC program. The Client Notebook – ID Num page 'Aid Code' dropdown now contains the following new values: '43', '49', '2P', '2R', '2S', '2T' and '2U.'

Duplicate Addresses
A data recovery will be performed to remove duplicate address rows in the Client Notebook. To prevent future duplication of addresses, the Client Services application will be updated to associate the referral common address row with the client in focus at the time the "Copy Common Address" button is clicked. The application will no longer create duplicate address rows in the Client Notebook when copying the Common Address. The 'Copy Common Address' functionality has not changed. The common address entered on the Referral ID page can be copied to the appropriate client notebook by clicking on the 'Copy Common Address' button on the Address page. If a user clears the address found in the 'Common Address' frame, the application will verify that the address is not attached to any clients. If the common address is attached to a client, the address will not be cleared and an error message will be displayed.