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| **FOR YOUR INFORMATION** |

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|  | **Issue** | **17-19** | **Date:** | **06/22/17** |  |
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| **FOSTER CARE SEARCH SYSTEM (FCSS)**  **DCFS 280 AUTOMATION – VERSION 3.1 IMPLEMENTATION**  Announcing the implementation of Version 3.1 of the FCSS - DCFS 280 Automation on July 9, 2017.  The following are the major enhancements included in this release of FCSS:   1. Add the following new Home Types in Placement Search and Placement Packet Requests with the appropriate approval level(s):  * Resource Family Home (RFH) * FFA Certified Resource Family Home (FFACRFH) * Short Term Residential Therapeutic Program (STRTP)  1. Change button labels and ribbons throughout the system to make it more intuitive. 2. Modify Placement Reservation logic to include the new RFH Home Type. 3. Create a process to send email alerts to an RE Intake Eligibility Supervisor and a backup in each office when an Initial Placement Packet Request is closed in FCSS.   There are other enhancements implemented in this release to improve the usability of the system. To view more information regarding the release, click on: [FCSS 3.1 Release Notes](#FCSS_3_1_Release_Notes). | | | | | |

| **PAGE/MODULE** | **ENHANCEMENT DESCRIPTION** |
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| **REQUEST SUMMARY** | 1. Replace the “Case#/Referral#” with “State ID - Person ID” search criteria. 2. When the Assignment Date is outside of the defaulted date range, display a message to remind users to update the date range for more results. |
| **ALL MODULES** | 1. Add EW File # under the EW’s Name on all request types. 2. Change button labels and ribbons to make the system more intuitive. |
| **PLACEMENT SEARCH REQUEST** | 1. Add the following new Home Types to the Home Characteristic Section on the screen and to the search logic:  * Resource Family Home (RFH) * FFA Certified Resource Family Home (FFACRFH) * Short Term Residential Therapeutic Program (STRTP)  1. Add the new Home Types listed in #5 in the process of adding a placement home not in the Search Results. |
| **PLACEMENT PACKET REQUEST** | 1. Allow Placement Date field to be updated by TAs and TA Supervisor until the request is closed. 2. Add RFH, FFACRFH and STRTP Home Types and apply the appropriate approval levels. 3. Under the Travel Reimbursement section, add a validation to ensure the reimbursement Stop Date cannot be earlier than the Start Date. 4. Add RFH, FFACRFH Home Types in the caregiver 7 day notice reminder popup. |
| **MISCELANEOUS REQUEST** | 1. Under the Travel Reimbursement Section, add a validation to ensure the reimbursement Stop Date cannot be earlier than the Start Date. |
| **REPORTS** | 1. Modified the Revenue Enhancement Report to reflect the counts for the new home types:  * Resource Family Home (RFH) * FFA Certified Resource Family Home (FFACRFH) * Short Term Residential Therapeutic Program (STRTP) |
| **FORMS** | 1. Add EW File# on all forms. |
| **PLACEMENT SEARCH RESERVATION SCREEN** | 1. Modify Placement Reservation logic to include the new RFH Home Type. |
| **EMAIL** | 1. Create a process to send email alerts to an RE Intake Eligibility Supervisor and a backup in each office when an Initial Placement Packet Request is closed in FCSS. |