

FOR YOUR INFORMATION

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Issue 18-25

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RFA: REFERRAL PROCESS FOR EMERGENCY PLACEMENTS

This FYI modifies the RFA referral process for Relatives and/or NREFMs for emergency placements. For emergency placements, the form RFA 01A, Resource Family Application, replaces the DCFS 6086 and DCFS 6087. The RFA 01A is now pre-populated with limited information and is to be given to the caregiver to complete and sign at the time of placement.

RA/RA Designee signature on the 280 Placement Request will replace the DCFS 6087 for criminal clearance review of exemptible crimes.

See Procedural Guide, 0100-520.05, Placement Prior to Resource Family Approval, for detailed information regarding emergency placements and criminal exemptions.

RFA INTAKE SECTION

The RFA referral process begins at placement, when the 280 Placement request is made. The RFA process is time-sensitive and requires completion of a comprehensive background check within 10 calendar days of placement and all remaining components to be completed within 90 days. Immediately upon emergency placement, but no later than 2 calendar days, the RFA 01A should be submitted to the RFA Intake Section by the placing CSW.

The signed and completed RFA 01A is returned to the office by the placing CSW and emailed to RFA_Intake@dcfs.lacounty.gov and a copy should be included with the 280 Request to initiate the placement.

The RFA Intake Section will assign the family to a RFA CSW and a Community-Based Organization (CBO) to assist the applicant in completing the home assessment process.

The same protocols apply to Out-of-County placements, with the Single Point of Contact referring the RFA 01 to the corresponding outside RFA contact.



If you have any questions regarding this release, please e-mail your question to:

Policy@dcfs.lacounty.gov