

FOR YOUR INFORMATION

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Issue 18-29

Date: 07/20/18

Arranging Monitored Visits Between Dependent Children and Parents Residing in Tijuana, Mexico

This is to provide clarification and guidance to staff on the procedures to follow when a court order and/or case plan require a visit between dependent children and parents residing in Tijuana, Mexico.

The Consulate General of Mexico in San Diego located at the San Ysidro-Tijuana Port of Entry, functions as a liaison between the United States and Mexico on many matters, including the visitation of dependent children with parents residing in Tijuana, Mexico. The DCFS International Liaison is the only DCFS staff authorized to schedule visits through the Mexican Consulate of San Diego.

Please note that transportation of the children and the monitoring of the visit is the responsibility of the case-carrying CSW and that visits must be monitored by a DCFS Spanish Speaking HSA or CSW.

Transporting the children to and from the Border and monitoring the visit will most likely last all business day. Therefore, two DCFS staff are needed to ensure that the children are supervised at all times and that staff is able to take their appropriate breaks.

REQUESTING A VISIT AND VISITATION PROTOCOL:

- Fax a written request to the DCFS International Placement Unit at 213-742-7070 (attention: "international Liaison"). The telephone number for the International Placement Unit is (213) 743-8604 or (213) 743-8601.
- Visits are available Monday to Friday from 10am to 12pm, 11am to 1pm, or 12pm to 2pm.
- Once the visits are authorized and arranged, the assigned CSW is to inform the parent of the location, date and time of the visit.
- DCFS staff should be prepared to provide proof of citizenship or residency for each child and for themselves. If the child is undocumented or if the child has no proof of citizenship or legal



If you have any questions regarding this release please e-mail your question to:

Policy@dcfs.lacounty.gov

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residency consult with County Counsel to inform the Court that travel to the Border might not be in the child's best interest.

- No food, drinks and large or bulky items are allowed and all personal belongings are subject to inspection
- There is available parking at Las America's Outlets and in nearby lots (\$15 - \$20).
- The Consulates of Mexico are not responsible for any incidents that occur during visits.

INFORMATION FOR PARENTS ARRIVING FROM MEXICO:

- Entry is through the **PedWest Section** walkway, at the San Ysidro Port of Entry.
- Inform the security guard of the appointment at the Consulate Social Services Division.
- Bring valid picture identification.
- Personal belongings are subject to inspection and no large packages or bulky items will be allowed.

Location of the Mexican Consulate in San Diego:

420 Virginia Ave.
San Diego, CA 92173
619-690-5717
Contacts: Cesar Rodriguez or Jose Manuel Hernandez



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