

FOR YOUR INFORMATION

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Issue 18-43

Date: 10/31/18

REMINDER:

IT IS MANDATORY TO INCLUDE FFA AND STRTP REPRESENTATIVES IN CFT MEETINGS

Child and Family Team (CFT) meetings are critically important for engagement and teaming in the best interest of children and families.

The team will be different for each child and family but all teams must -- at the core -- actively include the child/youth/NMD and his/her family, the CSW or agency representative, and the current caregiver in planning and guiding interventions to address underlying needs.

This FYI is to remind CSW staff of the requirement to include a representative from the Foster Family Agency (FFA) or Short Term Residential Therapeutic Program (STRTP) within CFT meetings, when a child is placed in such out-of-home care settings.

Policy Guide [0070-548.01](#) - Child and Family Teams, provides guidelines on all of the required and recommended members in the formation of a CFT, as applicable.

Per [State instruction](#), the CFT composition always includes:

- The child/youth/NMD and his/her family
- CSW, or agency representative
- The current caregiver or resource parent
- Other individuals identified by the child/youth/NMD and his/her family as important
- FFA social worker or STRTP representative, when a child is placed in such out-of-home care settings
- Behavioral health staff (e.g. mental health service provider), when a child is receiving behavioral health services
- A representative of the child/youth/NMD's tribe or Indian custodian, when applicable

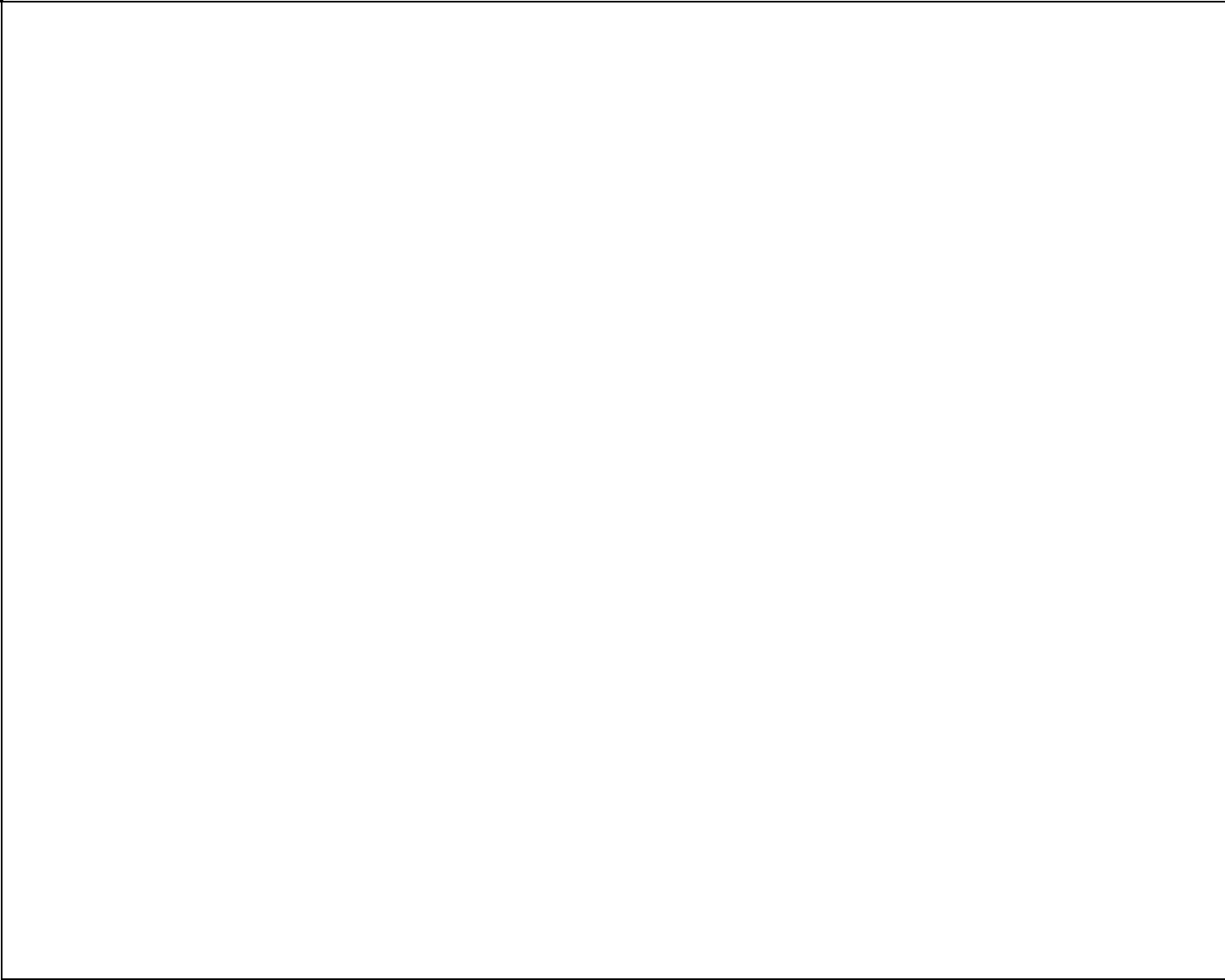
The individuals listed above must be invited to participate in CFT meetings and shall not be excluded from CFT meetings simply based on the preference of another CFT member. When there are relationship issues between the parent and caregiver or others, the CSW must work with these individuals with the ultimate goal of having the most fully inclusive CFT meeting possible, in the best interest of the child/youth/NMD.



If you have any questions regarding this release please e-mail your question to:

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