

FOR YOUR INFORMATION

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Issue 19-14

Date: 05/03/19

CAMPERSHIP PROGRAM – 2019 CAMPERSHIP FAIR PROCESS

The Department of Children and Family Services (DCFS) Campership Program provides financial support for eligible children and youth **to attend one camp session per year**. Eligible children and youth are from ages 6 through 17, in an open DCFS case, assessed by the assigned Children's Social Worker (CSW) as stable and appropriate to participate in a camp, and living in any of the following:

- A County foster home (**excluding Foster Family Agencies and Group Homes/STRTPs**);
- A relative or non-related extended family member (NREFM) caregiver;
- Home of parent;
- Legal guardian; or
- Adoptive placement.

CAMPERSHIP FAIR PROCESS

The caregiver will:

- Select one of the camps listed below to enroll the child/youth in camp and complete and sign a Campership Registration form.
- Provide the completed form to the Regional Office Coordinator.

The Regional Office Coordinator will:

- Provide a copy of the completed Campership Registration form to the caregiver, forward the Campership Registration form to the assigned CSW.

The **CSW** will:

- Confirm that the information on the Campership Registration form for each child is accurate;
 - Assess the child for stability and appropriateness;
 - Create the DCFS 5540, sign, and have Supervising Children's Social Worker (SCSW) sign;
 - Forward both forms to the Regional Office Coordinator.
- Obtain Regional Administrator (RA) signature on the DCFS 5540.
 - Distribute copies of the approved DCFS 5540 to the CSW, and file a copy in the Regional Office file.
 - Create a Regional Office list of approved children.
 - Scan all approved Campership Registration forms, DCFS 5540s and the Regional Office list to CampershipProgram@dcfs.lacounty.gov. Please scan documents together. Please do not scan documents separately.



If you have any questions regarding this release please e-mail your question to:

Policy@dcfs.lacounty.gov

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- Regional Office Coordinator will ensure that caregivers are notified of Campership Program’s final determination of child’s camp request.

The Campership Program staff will:

- Confirm eligibility of each child, print out screen shot showing eligibility.
- Add names of approved children to Master List,
- Create a list of ineligible children and duplicate names of children who have already attended a camp this year.
- Send list of Campership approved children back to Regional Office Coordinators and selected camp.
- Send list of ineligible or duplicate children to Regional Office Coordinators and selected camp.

PROCESS FOR CAMBERSHIP FOLLOW-UP

The Regional Office Coordinators or Children’s Social Workers must:

- Confirm that the child/youth has attended the selected camp by following up with the child/youth and caregiver. The CSW may confirm this during their home visits and **MUST** document this information in CWS/CMS within 30 days of the child/youth’s camp end date.
- Immediately inform the Campership Program of any attendance discrepancies or other issues with the summer camp experience that were raised during the child/youth’s home visit.
- Provide a Camp Satisfaction Survey with a stamped self-addressed envelope to the child/youth and caregiver during the home visit.

CAMP SELECTION

Referrals for camperships will be accepted until available slots are filled.

Caregivers may select one camp from the list below:

Camps, Total Openings, Registration Fees	Eligibility	Sessions and Openings	Sessions
Mariastella 75 Total Openings \$25 Registration Fee*	Girls, Ages 7 to 15	25 openings per session * Registration Fee is refundable to the caregiver if child attends the session	July 15 to July 19, 5 days July 22 to July 26, 5 days August 2 to August 7, 6 days
UCLA UniCamp 350 Total Openings, No Registration Fee	Co-Ed, Ages 10 thru 17 Youth who turn 18 before or during the session are no longer eligible	100 openings: Transitional Youth Empowerment 25 openings: Camp Comforting Hearts 100 openings: Leadership Development & Life Skills 50 openings: Health, Nutrition, & Fitness 75 openings: Outdoor Education	June 22 to June 28 June 28 to July 3 July 14 to July 21 July 21 to July 28 August 2 to August 9
U.P.A.C 610 Total Openings No Registration Fee	Co-Ed, Ages 6 thru 18	305 openings per session	June 30 to July 6 August 10 to August 16, 7 full days each



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Eligibility verification and pre-approval to attend a camp **ALWAYS** requires a Campership Registration form and RA's approved DCFS 5540 form submitted to CampershipProgram@dcfs.lacounty.gov.

Reimbursement checks will be paid directly to the camps after verification of eligibility and confirmation of camp attendance.

CAMPERSHIP FAIRS

DCFS will host Campership Fairs in the following regional office locations and times:

Office	Date	Time	Location
Torrance	Thursday, May 9, 2019	10 am to 4 pm	Torrance Office, Conference Room B
Pasadena	Tuesday, May 14, 2019	3 pm to 6 pm	Pasadena Office, 5th Floor Conference Room
Metro North, West Los Angeles	Wednesday, May 15, 2019	10:30 am to 3:30 pm	Metro North Office, Room 117
Glendora, Covina, El Monte, Pomona	Friday, May 17, 2019	11 am to 5 pm	Glendora Office, Conference Room 1361,
Palmdale, Lancaster	Monday, May 20, 2019	10 am to 3:30 pm	Palmdale Office, Sierra Conference Room
Compton	Tuesday, May 21, 2019	9 am to 3 pm	Compton East Office, 921 E. Compton Blvd, Compton CA Conference Room G-7
Van Nuys, Santa Clarita, West San Fernando Valley	Wednesday, May 22, 2019	9 am to 4 pm	West San Fernando Valley Office, large Conference Room
Belvedere, South County, Santa Fe Springs	Thursday, May 23, 2019	10 am to 3:30 pm	Belvedere Office Conference Room 1
Vermont Corridor	Tuesday, May 28, 2019	11 am to 4 pm	Vermont Corridor Office, 1st floor Community Room 158 located next to lobby
Wateridge North and South	Friday, May 31, 2019	10 am to 3:30 pm	Wateridge Office 3rd Floor Conference Room

Campership Program questions should be submitted to CampershipProgram@dcfs.lacounty.gov or Lorna Schill, Campership Program Manager at (213) 351-5650, email at schill@dcfs.lacounty.gov.



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