

# FOR YOUR INFORMATION

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Issue 19-27 Date: 08/20/19

## Child and Family Team Meetings Facilitated by Partner Agencies

Current [policy](#) requires that, for children and/or youth placed in out-of-home care, the CSW must convene Child and Family Team Meetings (CFTMs), or attend and participate in team meetings that are aligned with the CFT process. Interagency planning and coordination can reduce the likelihood of duplicative meetings. A CSW's frequent participation in community partner-led meetings is vital to the teams' success. Acceptable CFTMs can include but not limited to those facilitated by provider agencies, such as:

- Commercially Sexually Exploited Children (CSEC) Multidisciplinary Team (MDT) per [Senate Bill \(SB\) 855](#) (if it meets the [requirement](#))
- Expectant and Parenting Youth (EPY) Conferences
- Intensive Services Foster Care (ISFC) Foster Family Agencies
- Full Service Partnership (FSP)
- Multidisciplinary Assessment Team (MAT)
- Multi-Disciplinary Case Planning Committee (MCPC)
- Intensive Field Capable Clinical Services (IFCCS)
- STRTPs
- Wraparound

DCFS staff are expected to co-lead or actively participate in the CFTMs led by DMH/DMH-contracted provider agencies and community agencies and to [document](#) these meetings in CWS/CMS, as usual. It is important to avoid duplication in order to align these collaborative planning efforts so that children and families are not attending multiple meetings.

As part of the efforts to avoid duplication of meetings and promote inter-agency collaboration, it is important to maintain communication between DCFS and DMH/DMH-contracted or community agencies. This includes collaborative scheduling of CFTMs and timely response to our partners for this purpose. When cases are reassigned to another CSW, as a courtesy, please timely inform involved community partners. This simple communication will ensure the teaming process continues to move forward.



If you have any questions regarding this release please e-mail your question to:

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