

FOR YOUR INFORMATION

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Issue 20-19

Date: 10/09/20

INDEPENDENT LIVING PROGRAM SERVICES SPECIAL PROJECTS TAB (CWS/CMS)

This FYI is to inform staff that there is a new special projects tab in CWS/CMS to capture Independent Living Program (ILP) services provided to ILP eligible youth. The new tab will reflect the suitable placement order date, Free Application for Federal Student Aid (FAFSA) completion, Celebration I/II, Senior Expenses and Chafee application completion.

BACKGROUND

The Independent Living Program (ILP) provides financial assistance and services to current and former foster/probation youth, 16-20 years of age, who have been determined to be ILP eligible. Eligibility criteria is:

- Were/are in a foster care placement at any time from age 16 - 18*;
- Were/are under a legal guardianship with a relative (KinGAP) and received/are receiving KinGAP services between the ages of 16 to 18 years of age;
- Were/are in a Dependency Court granted non-related legal guardianship that was granted on or after their 8th birthday

Effective October 09, 2020, the Dependency Investigator (DI) or the CSW assigned to the case shall be responsible for documenting the suitable placement order date (found in the minute order/court report) and the ILP Transition Coordinators will be responsible for documenting the FAFSA completion, Celebration I/II information, Senior Expense and Chafee completion on the Special Projects tab (CWS/CMS) using the following codes:

- Suitable Placement Order date
- FAFSA completion date
- Celebration I/II eligibility date
- Senior Expense Date
- Chafee completion date

Completing information on the special projects tab regarding ILP eligibility and ILP services will allow for automated reports to be generated, which will identify ILP youth easily, as well as identify the ILP services they were referred to in order to ensure they are provided with the timely and appropriate services that they are entitled to receive.



If you have any questions regarding this release please e-mail your question to:

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Additionally, it is imperative "... for children sixteen (16) years of age or older and NMDs, that the case plan shall identify the person(s) who shall be responsible for assisting the child or NMD with applications for postsecondary education and related financial aid, unless the child or NMD states that s/he does not want to pursue postsecondary education -- including career or technical education." Doing so will assist ILP staff in obtaining the date of completion of the FAFSA, Chafee, and Web Grant account setup, by teaming with the identified person the CSW identified as the responsible person on the Case Plan.

For further information regarding Case Plan Documentation for Youth Sixteen (16) and older, please refer to Procedural Guide, 0080-502.10, Case Plan.

** This does not include youth placed in detention facilities, locked facilities, forestry camps, training schools, facilities that are primarily for the detention of youth who are adjudicated, delinquent, medical and psychiatric facilities, voluntary placements, wraparound program participants, youth placed pursuant to an individualized education program and guardianship placements in which the youth is not a dependent or ward of the court.*



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