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Issue 23-11

Date: 07/18/2023

CONSULTATION WORKSHEET

The purpose of the <u>Consultation Worksheet (new DCFS 6075)</u> tool is to support CSWs, SCSWs and managers in ways to organize balanced safety assessments and engagement efforts throughout the life of a referral/case. Utilization of the optional Consultation Worksheet provides an organized approach to help staff critically think through safety decisions and assess the protective capacities of families through the use of the Protective Factors framework. The Consultation Worksheet replaces the Child and Family Team Coaching Guide (previous DCFS 6075) and the ER Referral/Disposition Coaching Guide (DCFS 6078).

When should a CSW or SCSW use the Consultation Worksheet?

- Staff Engagement- per <u>Child and Family Teams Policy 0070-548.01</u>, the Staff Engagement is a key process that assists CSWs and SCSWs prepare to engage with families. Inclusive of the preparation for a Child and Family Team meeting is discussing the safety worries impacting the child/children, exploring the family's strengths and history of protection as well as identifying the underlying needs that drive the unsafe behaviors.
- Referral/Case Consultation- Through the consultation process, the Consultation Worksheet supports a focused conversation that helps that CSW to clearly articulate safety worries and identify safeguards to ensure child safety.

How should a CSW or SCSW use the Consultation Worksheet?

• Review the reason for DCFS involvement; clearly differentiating between safety worries and risk factors. Review the family's past involvement with child welfare to identify patterns and themes.



CONSULTATION WORKSHEET



REASON FOR DCFS INVOLVEMENT (LIST EACH SAFETY WORRY/DESCRIBE BEHAVIORS)



If you have any questions regarding this release, please e-mail your question to:

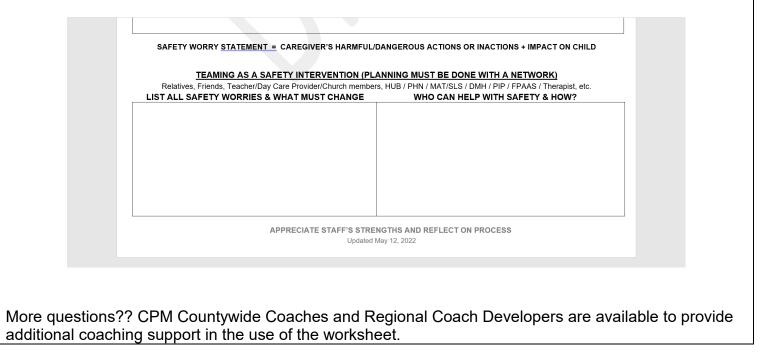


FOR YOUR INFORMATION

• Explore the strengths and protective capacity of the parents using the protective factors framework to guide the assessment. The Consultation Worksheet provides definitions and questions for each protective factor to further staff's understanding.



• Discuss the safety worries and the impact to the child/children. Explore hunches around the underlying needs that are driving the parent's behavior. Begin to develop safety interventions by identifying the behaviors that must change to mitigate the safety worries and who can be a part of the safety intervention.





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