



FOR YOUR INFORMATION

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Issue 23-15

Date: 09/29/23

POLICY AND FYI RELEASE UPDATE- 3rd QUARTER 2023

This policy release update provides staff with a summary of new/revised policy guides and FYI's posted on LA Kids during the third quarter of 2023.

Policy Guides:

[0070-516.15 Screening and Assessing Children for Mental Health Services and Referring to the Coordinated Services Action Team \(CSAT\) | Revision Date: 09/06/2023](#)

This policy guide provides guidelines on the provision of mental health services to children under the supervision of DCFS, including the referral of cases to the Coordinated Services Action Team (CSAT).

[0900-517.10 Reimbursement of Nonrecurring Adoption Expenses | Revision Date: 09/05/2023](#)

This policy guide provides information on reimbursement for nonrecurring adoption expenses, including information on children who are out-of-state or out-of-county.

[0080-505.20 Health and Education Passport \(HEP\) | Revision Date: 08/24/2023](#)

This policy guide provides direction on what information should be included in the CWS/CMS Health and Education Passport (HEP) when a child is being placed or replaced in out-of-home care, when the child is a nonminor dependent (NMD), and when a child's case is closed.

[0080-502.25 Court Family Maintenance and Voluntary Family Maintenance | Revision Date: 08/18/2023](#)

This policy guide provides guidance on when it is appropriate to offer Voluntary Family Maintenance (VFM) services to families and how to provide Family Maintenance (FM) services for court and voluntary cases.

[0500-501.60 Sealing/Releasing Records | Revision Date: 08/17/2023](#)

This policy guide outlines the procedures associated with sealing department records for individuals 18 years of age or older and how to handle sealed delinquency records.

[0100-510.21 Voluntary Placement | Revision Date: 08/11/2023](#)

This policy guide details the proper use of Voluntary Placement Services, which seek to promote child safety without court involvement.

If you have any questions regarding this release, please e-mail your question to:

Policy@dcfs.lacounty.gov

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[0070-521.10 Assessment of Drug & Alcohol Use/Abuse | Revision Date: 07/27/2023](#)

This policy provides CSWs with an overview on observing, gathering, and assessing for drug and/or alcohol use/abuse during an emergency response (ER) investigation and throughout the life of an open case.

[0100-535.60 Youth Development: The 6-Month Transition Plan, the 90-Day Transition Planning Conference, and Transitioning to Independence | Revision Date: 07/20/2023](#)

This policy guide provides CSWs with guidelines on how to complete the 90-Day Transition Plan based on State and Federal requirements in order to assist youth in a successful transition to independent living. This policy also incorporates new requirements for the 6-month Transition Plan.

[0100-520.05 Placement Prior to Resource Family Approval | Revision Date: 07/18/2023](#)

This policy reviews the process for an emergency placement or a placement based on a compelling reason with relatives and Non-Related Extended family members. These placements can occur at any time during the child's case, including pre or post disposition.

FYI's:

[FYI-23-14, NALOXONE PROCEDURE](#)

This FYI provides an overview of the naloxone procedure and the treatment of persons with opioid overdose that is now integral to proactive healthcare in the U.S. The Department of Children and Family Services regularly support children and families who are at risk, and having front line workforce trained and equipped with over the counter (OTC) naloxone, the drug that reverses opioid overdose, will save lives.

[FYI 23-13, 2023 BACK-TO-SCHOOL CLOTHING ALLOWANCE](#)

This FYI advises staff that on August 14, 2023, the automatic Back-to-School Clothing Allowance (BTSCA) warrants were issued for children currently placed in foster care.

[FYI 23-12, CFT MEETING AND PLANNING NOTES \(DCFS 6074\)](#)

This FYI provides staff with updates that have been made to the CFT Meeting and Planning Notes (DCFS 6074) form, in the sections titled: Planning for Educational Needs and Child and Adolescent Strengths and Needs Assessment.

[FYI 23-11, CONSULTATION WORKSHEET](#)

This FYI provides an overview of the consultation worksheet, as a tool to support CSWs, SCSWs and managers in ways to organize balanced safety assessments and engagement efforts throughout the life of a referral/case.

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