



FOR YOUR INFORMATION

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Issue 25-04

Date: 03/28/25

POLICY AND FYI RELEASE UPDATE – FIRST QUARTER 2025

This policy release update provides staff with a summary of new/revised guides and FYIs posted on LA Kids during the first quarter of 2025.

Policy Guides:

[0080-507.22 Family Finding and Engagement Program \(FFEP\) | Revision Date: 1/7/2025](#)

This policy guide was updated to include information regarding the submission of the Up Front Family Finding (UFF) Referral.

[0080-506.16 Selecting and/or Arranging for Appropriate Services for Incarcerated, Institutionalized, Detained or Deported Parents | Revision Date: 1/13/2025](#)

This policy guide has been updated to provide new points of contact and referral process for the Incarcerated Parents Program (IPP), to note that specialized programs are available for incarcerated parents, to reflect expansion of the program to men’s jail (Pitchess Detention Center) and to address Assembly Bill (AB) 1226.

[0900-522.10 Specialized Care Increment \(SCI\) – D-Rate | Revision Date: 1/28/2025](#)

This policy guide was updated to clarify the process of referring a child/youth for a D-Rate evaluation, which children are eligible, and the implementation of Level of Care (LOC) determination for SCI rates starting 4/1/2021. Also, the D-Rate Unit is now known as the Residential Care Liaison (RCL) Unit.

[1200-500.30 DCFS Countywide Drug and Alcohol Testing Program | Revision Date: 2/3/2025](#)

This policy guide was updated to note the occurrence of Program Manager approval for on-demand testing referrals, provide instructions on how to upload a photograph to the new Electronic Drug and Alcohol Testing Referral System, and to include new information regarding monitored testing for minors and nitrous oxide testing.

[0900-522.11 Specialized Care Increment \(SCI\) – F-Rate | Revision Date: 2/26/2025](#)

This policy guide was updated to clarify the process of referring a child for an F-Rate evaluation, the scope of children who are eligible for the F-Rate, and the implementation of Level of Care (LOC) Specialized Care Increment (SCI) rates starting 4/1/2021.

[0600-505.21 Presumptive Transfer of the Responsibility for Specialty Mental Health Services \(SMHS\) When a Dependent Child/Youth Resides Out of County | Revision Date: 3/7/2025](#)

This policy has been updated to reflect changes to presumptive transfer applicability per ACL 24-43 and AB 1051.

FYIs:

[FYI 25-01, Guidance on Gambling and Raffles In the Workplace](#)

This FYI provides guidance that fundraisers where employees are required to provide payment in exchange for the chance of winning a good or service are strictly prohibited by law. This includes raffles or drawings where employees purchase tickets for the chance to win money, merchandise, gift cards, or other items. County



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departments may only conduct raffles if participation is not contingent on purchasing a ticket. Winners may be subject to certain reporting requirements, and a person who violates the law is guilty of a misdemeanor.

[FYI 18-13 \(REV\), Social Security Numbers Reminder](#)

This FYI is a reminder that Social Security cards/numbers are not to be included in court reports, attachments, or the DCFS 5402 Notice to Child's/NMD's Attorney Re: Case Status form (only current form is to be used). Any attachments containing Social Security numbers must be redacted. Court reports are distributed to many parties and Social Security information cannot be made available to all parties. The Court does not need Social Security numbers for Dependency hearings.

[FYI 25-02, Placement Referral Form](#)

This FYI introduces staff to the new [Placement Referral Form](#), effective 2/18/2025. The Placement Referral Form combines information from the DCFS 709, DCFS 6017, and DCFS 6090; thereby cancelling those forms.

[FYI 25-03, Children's Law Center \(CLC\) Peer Advocates](#)

This FYI provides information regarding the CLC Peer Advocates Program. It is a resource for youth advocacy, sponsored by the Children's Law Center. The Peer Advocate Program is designed to work with the assigned youth to provide assistance in case management and guidance to the youth, and their goal is to become a member of the youth's treatment team in order to help them successfully transition out of the foster care system.

If you have any questions regarding this release, please email your question to:

Policy@dcfs.lacounty.gov